

**Calvary Lutheran Church
Council Meeting Minutes
July 16th, 2024**

Meeting called to order 5:00

Members present; Sara Odden, Gina Nelson, Julie Richter, and Troy Kilpatrick. Mark Massa attending via phone call.

Staff present, Interim Paster Randy Fett, Interim Business Manager Kathy Miller, and new Business Manager Tammy Singsaas

1. **Devotion** – Provided by Julie from Daily devotions. A prayer because Jesus wore thorns. Mark 15 17-18
2. **Approve Agenda** – Approved by Consensus
3. **Approve Minutes from 6.18.24** – Motion of acceptance Julie, Seconded by Sara – Unanimous.
4. **Reports** –
 - a. **Finance and Monthly Financials** – Kathy brought forward new formats with reduced content as previously discussed and approved by both the Finance Committee and Council. We reviewed current standings, and all is in order. Income ahead of year prior currently \$5,245.68 and Expenses lower to year prior (\$57,473.25). The largest factor in reduced expenses traces back to reduced staffing. As we return the team to full speed this number will likely be reduced. Discussion was also had regarding the roof repair. The remaining balance of \$55,275.22 will be paid in July. For reference we stand at a positive balance in June for FY2024. Total Income at \$395,868.41 and Total Expenses at \$369,812.26. A positive position of \$57,473.25. The Finance Committee has recommended that this be paid out of MIF Funds and then the MIF fund be restored. **ACTION ITEM** – Kathy brought up the item that our ELCA contributions had not been completed for the year to date. Discussion followed and a motion was made to catch up our contributions and to in the future pay quarterly our contributions to the ELCA. Motion made by Gina and Seconded by Julie. Approved unanimously. Additionally, Kathy indicated that she and Tammy would be working at adding in the comparisons to budget. Overall, Kathy is ready to turn the lead over to Tammy and gave her endorsement of her. The Council thanked Kathy for assisting us in our time of need. Her assistance allowed for the recruitment of Tammy, and we believe more stable days ahead for our team.
 - b. **Rostered Leaders – Pastor Randy** – Pastor Randy shared a packet on “Interim Ministry – What went well (and not so well)”. Randy focused on specific diagrams within pages 6 and 7. Notes cannot do this justice, but the key takeaway is how we have positioned ourselves through our family relationships and external relationships/ Great care needs to be given right now to understand the needs of all types of people and relationships during our transition. As noted in Finance, the roof repair was completed. **New item** – Stove in the kitchen needs an estimated repairs estimated at \$3,000. After discussion it was determined that Doug

and Carrington should go shopping and see what might be available that would satisfy our needs. It was requested they secure 3 pricings/options. Reminder was provided that Carrington is responsible for Wednesday night meals not funerals or special events which will be handled by caterers.

Discussion on Call process and timelines. Randy indicated that a good outcome would probably find us with a new leader around Christmas or New Year's. So, patience is important. Additional conversation was started on behalf of Pastor Randy and his personal schedule. The council asked how we can help since the timeline of his contract is extending. Randy did not have specific items yet but promised to bring to the August Council Meeting ideas for consideration.

Rostered Leader – Tom – No Report

Committee Reports

Personnel and HR – No report

Education – No report

Endowment Committee – Meeting Wednesday, July 17th

Nominating Committee – No report

Stewardship/Generosity – Meeting, Monday, July 22nd, 5:30

CLC Transition – No report

Worship/Music – No report

5. Old Business

- a. **75th Anniversary Update** – Plans are being made to have brunch catered on the day of the celebration.
- b. **Call Committee** – As of the meeting date 1 application has been received. Additionally, 2 candidates were in the vetting process at the ELCA headquarters. The Call Committee conducted a practice interview and hopes to begin interviews in the month of August. We are hoping more candidates may emerge. In the meantime, encouragement was provided by Pastor Randy to look online and see if you see someone leading who might be of interest. The Committee reported that people are anxious but again we must be patient with the process and take the long run perspective.

Motion to adjourn by Gina, Seconded by Sara – unanimous

Next Meeting: August 20th, 2024 at 5:00 at CLC