

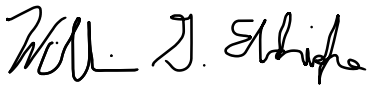
**Calvary Lutheran Church (CLC)
Council Meeting Minutes
April 11, 2023**

Council meeting called to order at 4:36 pm

- I. Opened with prayer by Eldridge asking for guidance and wisdom.
- II. Quorum
 - a. At 4:36 pm there were 7 voting members present and 2 absent.
 - b. Council members present: Jess Gromer, Dan Kuecker, Bill Eldridge, Kerk Kerkenbush, Sara Odden, Gina Nelson, and Mark Massa
 - c. Council members absent: Troy Kilpatrick and Nancy May
 - d. Staff present: Executive Director Kody Bybee
 - e. Staff absent: Pastor David Piper, Pastor Becky Piper, and Deacon Tom Martin
- III. Minutes
 - a. Minutes from the last meeting were provided for review; motion to approve minutes by Nelson with second (*Secretary note*: Robert's Rules of Order Newly Revised 12th ed., 48:8, does not require a record of the name of the second, stating, "[record] the name of the maker of a main motion, but not the seconder unless ordered by the assembly").
 - b. Discussed how to record names in the minutes. (*Secretary note*: Robert's Rules of Order Newly Revised 12th ed., 48:8, does not specify how names are recorded in the minutes; however, it includes an example where prefix titles are used).
 - c. Motion to approve minutes was adopted by vote of 6 "yes" and 0 "no" (*Secretary note*: Robert's Rules of Order Newly Revised 12th ed., 48:8 states to not include the number of abstention votes unless required by adopted rule, bylaw, or roll call, stating, "[minutes do not require] the number of members who abstain from voting, except when a roll call vote is ordered").
- IV. Financial reports
 - a. Bybee provided financial reports for March for review; motion to approve by Massa with second.
 - b. Bybee summarized March expenditures, which included \$4,000 for snow removal. Income for March was about \$78,559 and expenditures were about \$81,939. Since January 2023, income and expenditures have been about even. Account item 3.900.050 (Women's Giving Circle Balance) was discussed with the \$2,350.00 deficient planned to be covered by future fund raising. Staff positions and filling vacant positions were discussed, including whether the confirmation coordinator position can be funded within the projected annual income estimates or not.
 - c. Motion to approve the financial report was adopted by a vote of 7 "yes" and 0 "no."
- V. Old Business (discussed in different order than the agenda but the same topics were covered)
 - a. Black Hills Energy (BHE) offer for an easement on CLC property was discussed. Bybee phoned BHE with the counteroffer but has not been contacted by BHE.
 - b. Empower Education's (EE) new contract was discussed. The current contract expires May 31, 2023. Bybee's first scheduled meeting with EE on April 11 was cancelled by EE. Another will be scheduled, and Bybee will present the new contract for the council to review and approve at the May council meeting.
 - c. Gromer presented a financial strategy proposal by the financial strategic planning team.
 - i. Motion to approve the financial strategy by Massa with second.
 - ii. The tiered budget was discussed including how the values for each tier of the budget were determined. Gromer reviewed the financial strategy proposal. Also discussed were 1) the need for a fund-raising policy, and 2) future strategies for accepting (or rejecting) various types of giving.
 - iii. Motion to approve financial strategy proposal was adopted by vote of 7 "yes" and 0 "no."

- VI. New Business: The process for approval of delegates to the 2023 Synod Assembly to be held in Sioux Falls, South Dakota, in June 2023 was discussed. The CLC Council can appoint and approve delegates for the 2023 assembly. Also discussed were how policy changes and votes are made at the assemblies. Gromer will discuss potential delegates with the Nominating Committee.
- VII. Business from the floor. None.
- VIII. 2024 Synod Assembly. The need for a planning committee for the 2024 Synod Assembly at CLC was discussed. Cheryl Chapman agreed to lead coordination efforts between CLC and the synod for the 2024 assembly. Delegates for the 2024 assembly should be included in the annual meeting agenda for congregational approval.
- IX. Next meeting May 9, 2023, at 4:30 pm at CLC conference room.
- X. Adjourn: Motion to adjourn by Massa with second. Motion to adjourn was adopted at 6:15 pm by voice vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bill Eldridge". The signature is written in a cursive, somewhat stylized script.

Bill Eldridge, Secretary